

INTRODUCTION TO WAVERLEY BOROUGH COUNCIL

OVERVIEW AND SCRUTINY WORK PROGRAMME

The programme is designed to assist the Council in achieving its corporate priorities by ensuring topics add value to the Council's objectives, are strategic in outlook, are timed to optimise scrutiny input and reflect the concerns of Waverley residents and council members. The programme is indicative and is open to being amended with the agreement of the Chair with whom the item is concerned. The work programme consists of three sections:-

- Section A – Lists the Scrutiny tracker of recommendations for the municipal year.
- Section B – Lists items for Overview and Scrutiny consideration. It is not expected that the committee cover all items listed on the work programme and some items will be carried over into the following municipal year. In-depth scrutiny review topics for consideration by the respective Committee will also be listed in this section.
- Section C – Lists live in-depth scrutiny task and finish groups, including objectives, key issues and progress.

Community Wellbeing Overview and Scrutiny Committee

Section A
Scrutiny Tracker 2019/20

| Meeting date | Item | Outcomes / Recommendations | Update / Response | Timescale |
|-------------------|---|--|--|--------------|
| 19 November 2019 | Safer Waverley Partnership Plan 2019-20 | RECOMMENDATION: after considering the SWP Plan 2019-20 the Committee recommends that the SWP publicises its successes more. | This recommendation was passed onto the Community Safety Team and fed into wider discussions about communications. | |
| | | RECOMMENDATION: the Committee recommends that the SWP creates a short briefing note on the roles and partnerships of the SWP to be shared with partners and organisations such as the towns and parishes. | | |
| | | | | |
| 17 September 2019 | Ageing Well Strategy and Action Plan | ACTION: for members of the Committee to be invited to a workshop at the end of November/beginning of December as part of the consultation process to renew the action plan. Cllrs Wilson, Else, Cosser and Henry to be invited. | As a result of other pressures on the team, this workshop will be organised by officers for January 2020. | January 2020 |

Community Wellbeing Overview and Scrutiny Committee

Section B

Work programme 2019/20

| Subject | Purpose for Scrutiny | Lead Member / Officer | Date for O&S consideration | Date for Executive decision (if applicable) |
|--|---|--|----------------------------|---|
| Corporate Performance Report | To scrutinise the performance of the areas within the Committee's remit. | Heads of Service / Nora Copping | Quarterly | N/A |
| Budget Strategy Working Group Update | Verbal update on the progress of the Budget Strategy review. | Cllr Dickson / Yasmine Makin | Standing item | N/A |
| (If required) Leisure Centre Investment Update | To update the Committee on the leisure centre investments with particular focus on Cranleigh (if required). | Kelvin Mills / Tamsin McLeod | When necessary | N/A |
| Service Plans | To scrutinise the 2020/21 – 2022/23 service plans for the relevant services. | Heads of Service / Louise Norie | January 2020 | February 2020 |
| Youth provision | To receive a research paper on youth provision across the borough. | Louise Norie / Fotini Vickers / Charlotte Hall | January 2020 | N/A |
| Cultural Strategy | To receive a presentation on the impact of the Strategy, including reference to the funding levels and sources. | Charlotte Hall | January 2020 | |
| Draft climate emergency action plan | To scrutinise the action plan prepared before it goes to Council. | Richard Homewood | March 2020 | April 2020 |

Community Wellbeing Overview and Scrutiny Committee

| Subject | Purpose for Scrutiny | Lead Member / Officer | Date for O&S consideration | Date for Executive decision (if applicable) |
|--|--|-------------------------------|----------------------------|---|
| Service Level Agreement working group final report | To receive and endorse the final report from the working group. | Cllr Jenny Else / Katie Webb | March 2020 | April 2020 |
| Safeguarding Policy | To consider the Safeguarding Policy following its circulation to Committee members ahead of the Committee meeting. | Andrew Smith | March 2020 | April 2020 |
| Ageing Well Action Plan 2019 to 2022 | To endorse the updated action plan for 2019 to 2022 and provide comments for Executive. | Katie Webb / Andrew Smith | March 2020 | April 2020 |
| Health and Wellbeing Strategy | To contribute to the development of the Strategy. | Fotini Vickers / Kelvin Mills | June / September 2020 | TBC |
| Loneliness | To understand the extent of loneliness and social isolation across all ages, within the Borough. | TBC | TBC | N/A |
| Safer Waverley Partnership | To understand the role, responsibilities and partners of the Safer Waverley Partnership by receiving a presentation including case studies of how the partners work together to achieve the actions within the action plan. (Statutory responsibility to scrutinise the partnership annually). | Andrew Smith / Katie Webb | November 2020 | N/A |

Section C

Scrutiny Reviews 2019/20

| Subject | Objective | Key issues | Lead officer | Progress |
|---|--|---|------------------------------|--|
| Communities – Service Level Agreements O&S review | To support officers to undertake a 'health check' of the organisations receiving grant funding from the council and to inform decisions regarding future funding arrangements. | <ul style="list-style-type: none"> • Day Centres • Ageing Well action plan • Value for money • Governance and management • Service delivery • Funding • Monitoring | Yasmine Makin / Katie Webb | The first meeting of the Group took place Wednesday 13 November 2019 with another meeting arranged for January 2020. |
| Youth provision | To understand what provision there currently is within the borough for young people and to consider how Waverley can contribute to enhancing this. | <ul style="list-style-type: none"> • Funding • Geographical variances • Anti-social behavior • Surrey youth services | Louise Norie / Cllr Mirylees | This work has been agreed by the committee with a research paper due to come in January 2020. |